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OMIYA · HIGASHI OMIYA · AGEO · OKEGAWA · KITA TODA · KITA URAWA · MUSASHI URAWA  
MINAMI URAWA · KAWAGUCHI · KOSHIGAYA LAKETOWN · ASAKADAI · FUJIMINO · OTAKANOMORI  
YOSHIKAWA MINAMI · TOKIWADAI · COCO'S KINDERGARTEN

# ABOUT SAIEI...

ESTABLISHED IN 1972, SAIEI INTERNATIONAL NOW RUNS 16 ENGLISH SCHOOLS AND 1 ENGLISH KINDERGARTEN IN SAITAMA AND CHIBA PREFECTURES, PROVIDING HIGH-QUALITY LESSONS TO OVER 4,500 STUDENTS RANGING FROM PRE-SCHOOL CHILDREN TO SENIOR CITIZENS.

SAIEI INTERNATIONAL ADOPTS A UNIQUE AND INNOVATIVE METHOD WHERE JAPANESE AND FOREIGN TEACHERS WORK TOGETHER TO MAXIMIZE STUDENTS' COMPREHENSION AND PARTICI-

PATION. AS PER OUR MISSION STATEMENT, WE BELIEVE THAT THE STUDENTS SHOULD SPEAK MORE THAN 80% IN CLASS AND THE TEACHER SHOULD SERVE AS A COACH, FACILITATING CONVERSATION.

WE ARE NOW RECRUITING DEDICATED AND PROFESSIONAL ENGLISH INSTRUCTORS, WHO LOVE CHILDREN AND ALSO ARE GOOD AT WORKING AS PART OF A TEAM. WE SEE OUR FOREIGN STAFF AS PART OF OUR TEAM. SAIEI INTERNATIONAL OFFERS AN EXTENSIVE TRAINING AND CONTINUED SUPPORT, WISHING ALL ITS EMPLOYEES, JAPANESE OR NON-JAPANESE, TO ENJOY THEIR TEACHING EXPERIENCE AND GROW BOTH, PROFESSIONALLY AND PERSONALLY, IN A DYNAMIC WORKING ENVIRONMENT.

## NATIVE ENGLISH TEACHER RECRUITMENT

**IF YOU LOVE INTERACTING WITH PEOPLE AND ARE INTERESTED IN WORKING IN A DIVERSE TEAM, SAIEI INTERNATIONAL IS THE PLACE FOR YOU!**

**AS A TEACHER, YOUR MAIN FOCUS IS YOUR STUDENTS AND YOUR LESSONS. SAIEI INTERNATIONAL BELIEVES COMPETENT TEACHING AND COACHING OUT STUDENTS ARE KEY TO SUCCESS.**



**IF YOU LOVE A CHALLENGE AND WOULD LIKE TO LEARN NEW TECHNIQUES, SAIEI INTERNATIONAL IS THE PLACE FOR YOU!**

**WHETHER YOU ARE EXPERIENCED OR NOT, WE PROVIDE YOU WITH COMPREHENSIVE TRAINING, SO THAT YOU CAN ENJOY AND BE PROUD OF YOUR TEACHING SKILLS. WE ALSO HAVE VARIOUS EVENTS THAT WILL BRING YOU A LOT OF CHALLENGES AND BONDING EXPERIENCES WITH STUDENTS AND STAFF MEMBERS!**



**IF YOU LOVE TO WORK IN A TEAM AND ARE INTERESTED IN EXPERIENCING A DIVERSE CULTURE, SAIEI INTERNATIONAL IS THE PLACE FOR YOU!**

**WE PUT A GREAT EMPHASIS ON TEAMWORK. WE ADOPT A UNIQUE SYSTEM OF PAIR-TEACHING, WHERE A JAPANESE TEACHER AND A NATIVE TEACHER WORK TOGETHER TO OFFER THE BEST LEARNING OPPORTUNITIES FOR OUR STUDENTS.**



## CONTRACT STIPULATIONS AND BENEFITS

<b>POSITION</b>	ENGLISH INSTRUCTOR
<b>CONTRACT TYPE</b>	FULL TIME ONE-YEAR CONTRACT (RENEWABLE BASED ON PERFORMANCE) PART TIME POSITIONS ARE ALSO AVAILABLE
<b>WORK LOCATION</b>	SAITAMA AND CHIBA PREFECTURES
<b>BENEFITS</b>	MONTHLY TEACHING SALARY: 260,000YEN (THOSE WITH B.A.) INITIAL TWO-WEEK COMPREHENSIVE TRAINING TRANSPORTATION IS PAID UP TO 30,000 YEN A MONTH SOCIAL INSURANCE (NATIONAL PENSION, HEALTH INSURANCE AND UNEMPLOYMENT INSURANCE) VISA SPONSORSHIP AND ACCOMMODATION ARE AVAILABLE UPON REQUEST TRAINING OPPORTUNITIES, MONTHLY WORKSHOPS, LESSON QUALITY CHECKS TO DEVELOP TEACHING TECHNIQUES
<b>VACATION AND HOLIDAYS</b>	2 DAYS OFF PER WEEK (A SUNDAY AND 1 WEEK DAY) NATIONAL HOLIDAYS PAID VACATION: 1. GOLDEN WEEK 2. SUMMER VACATION 3. WINTER VACATION 4. LEAVE AS STIPULATED IN JAPANESE LABORER'S LAW

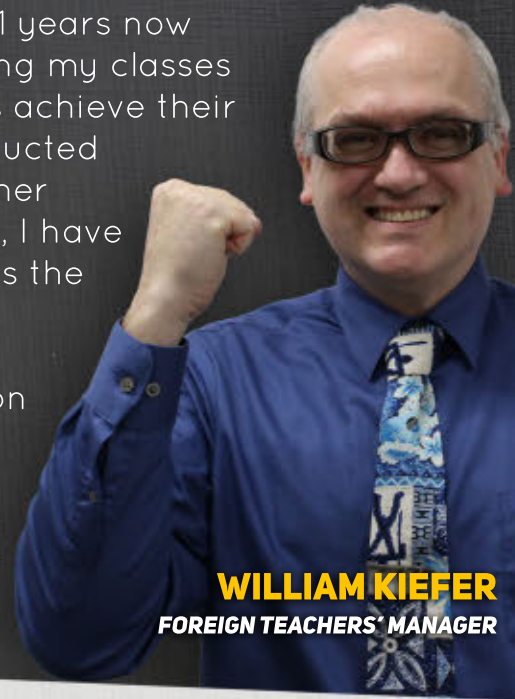
## A MESSAGE FROM OUR TRAINING TEAM

THE TRAINING PROGRAM AT SAIEI INTERNATIONAL STARTS WITH AN INITIAL 2 WEEK TRAINING PERIOD. THIS TRAINING UTILIZES AN OBSERVE > PRACTICE > TEACH MODEL. CONSTANT FEEDBACK IS PROVIDED BY THE ON-SITE TRAINERS TO HELP YOU ON YOUR WAY. FOLLOW-UP TRAINING AT REGULAR INTERVALS IS ALSO PROVIDED TO ENSURE YOUR SUCCESS.

WE ARE LOOKING FOR MOTIVATED AND CREATIVE TEACHER WHO WILL TAKE FULL ADVANTAGE OF THE TRAINING AND INSTRUCTION OFFERED TO BECOME THE BEST TEACHER THEY CAN BE.

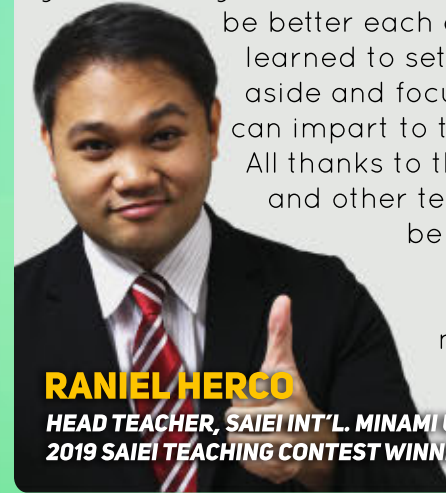
# A FEW MESSAGES FROM SOME OF OUR TEACHERS...

I have been working at Saiei International for about 11 years now and enjoy every minute of it. At first, I was just teaching my classes and learning the techniques here to help my students achieve their goals. After about a year I became a trainer and conducted initial training, as well as on-going training, to give other teachers the skills to help their students. Through this, I have learned how important teamwork is in this job. Now as the Foreign Teachers' Manager, I support the company's mission by not only teaching but also by giving our teachers constructive feedback through our evaluation system and seeking talented people to join our teaching team. Saiei International has helped me to grow career-wise by being able to use the skills I had when I started and by giving me opportunities to learn more.



**WILLIAM KIEFER**  
FOREIGN TEACHERS' MANAGER

Being a teacher is something I never imagined I would or could even do. I always used to see myself as a person who could not give an opinion, nor explain something to others. That is until I got a job in Saiei. Saiei has taught me to get out of my comfort zone and strive to be better each day. I have learned to set my fears aside and focus on what I can impart to the students. All thanks to the trainers and other teachers who believed in me, especially in times that I myself didn't.



**RANIEL HERCO**  
HEAD TEACHER, SAIIEI INT'L. MINAMI URAWA  
2019 SAIIEI TEACHING CONTEST WINNER

Do you think you have what it takes to become a Saiei teacher? Because I sure didn't. However, I had a goal in mind. When I was in school myself I didn't enjoy studying. But I knew how important it was. That is why I decided to become a teacher and help children enjoy studying. Saiei gives you a lot of opportunities to enjoy English with your students. There are so many chances to communicate with the kids and do fun activities together. It's also really enjoyable to talk with the adult students and learn from each other. I was inexperienced in teaching younger students but Saiei has taught me a lot. Since starting working here, I've never experienced a boring day! Being able to see these children grow makes me feel grateful and excited for the future.



**VERA NIJS**  
HEAD TEACHER  
SAIIEI INT'L. KITA URAWA

There are jobs that can be tackled by all employees by communicating to the fullest as a team.

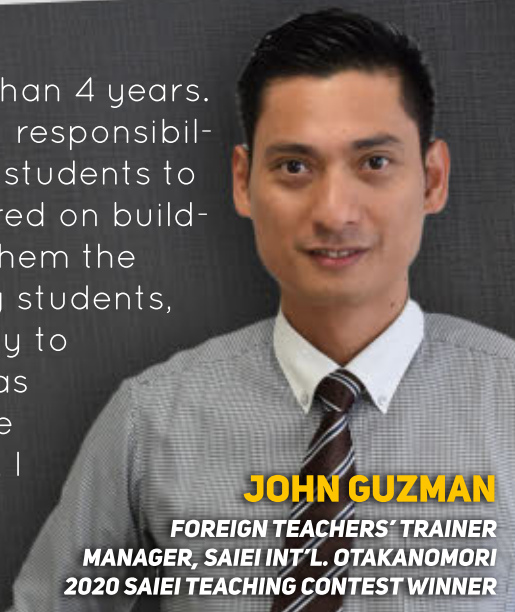
Our lessons are effective because we are never complacent. We continuously develop and innovate our procedures and the company welcomes individuals who are confident and creative so we can all continue to grow and discover new possibilities.

Believe in your own potential and let's think together. Let's cross cultural boundaries and form a future that will lead to growth and a better UNITED TEAM.



**HIROSHI UEMURA**  
CHIEF OF FOREIGN TEACHERS' DIVISION

I have been working for Saiei International for more than 4 years. As a teacher at Saiei, I am expected to go beyond my responsibilities as a teacher. I also motivate, coach and train my students to be survivors in the global stage. Our mission is centered on building the best foundation for our students by molding them the best they can be as they learn English. Aside from my students, one of the things I like about this job is the opportunity to advance my career as a teacher. Opportunities such as being a trainer, head teacher, and school manager are being offered to qualified candidates. When I started, I did not know a lot about teaching, but with positive attitude and perseverance, I survived this long. If I can do it, so can you!



**JOHN GUZMAN**  
FOREIGN TEACHERS' TRAINER  
MANAGER, SAIIEI INT'L. OTAKANOMORI  
2020 SAIIEI TEACHING CONTEST WINNER

My history in Japan started while I was a student in art school in Chicago. My teacher sent me to Japan to study ceramics in Tochigi. This trip had a profound impact on my life. Years passed, and multiple visits later I decided to try living in Japan. I landed in Saitama. I had experience teaching art, but no experience teaching English. Not being able to speak Japanese, working at an English school seemed to be the best option. I also wanted to work for a company that was large enough to give me the security to start my new life in a new country. Saiei International is and was the best option to satisfy my goals.



**PAUL RICHARDSON**  
HEAD TEACHER, SAIIEI INT'L. OMIYA

What is the best thing about working at Saiei?

Working at Saiei will slowly but surely make you gain strong leadership skills over time, even when you are hesitant at first. Constant self-improvement is highly encouraged and you get the fulfillment of seeing your students' progress and growth.



**MIA NAKANO**  
HEAD TEACHER, SAIIEI INT'L. AGEO

Hello, I'm Cherie and I work for Coco's International Preschool here in Kawagoe-shi, Japan. It's such a fun and academic kindergarten which aims to provide young children with a holistic, educational and social experience. We have various interesting subjects like Science, Math, English, Music P.E and Art. On top of that, we have monthly events that the kids, parents and teachers enjoy. In October, we have our Halloween days, the month after that, we have our Thanksgiving party and in December we have our Christmas Concert and Christmas parties!



**CHERIE PACINIO**  
FOREIGN TEACHER, COCO'S KINDERGARTEN

## REQUIREMENTS

- MUST BE FRIENDLY, FLEXIBLE AND CONSTRUCTIVE
- MUST BE ENTHUSIASTIC, PROFESSIONAL AND WILLING TO LEARN
- MUST ENJOY WORKING WITH CHILDREN
- MUST BE EAGER TO IMPROVE ONE'S TEACHING SKILLS
- MUST WORK WELL IN A TEAM
- \*TEACHING EXPERIENCE IS FAVORABLE BUT NOT REQUIRED

## RESPONSIBILITIES

- WORK 5 DAYS PER WEEK (UP TO 40 WORKING HOURS PER WEEK)
- PREPARE LESSONS BASED ON A CLASS CURRICULUM
- PREPARE PROGRESS REPORTS FOR STUDENTS
- TEACH CLASSES RANGING IN SIZE FROM 3-10 STUDENTS (AGES 2 YEARS OLD AND UP)

## CAREER ADVANCEMENT

SCHOOL HEAD TEACHER

TRAINER

"SEISHAIN" – LIFE-TIME EMPLOYEE



## TEACHERS' DAILY SCHEDULE

- 13:00 - 13:10 STAND UP MEETING
- 13:10 - 14:00 CLASS PREPARATION & DISCUSSION WITH JAPANESE PAIR TEACHERS
- 14:00 - 14:50 DELEGATED TASKS
- 14:50 - 15:50 BREAK
- 15:50 - 16:00 COMMUNICATION TIME (WELCOMING & TALKING TO STUDENTS)
- 16:00 - 18:50 INFANT & ELEMENTARY CLASSES
- 18:50 - 19:20 FEEDBACK TIME
- 19:20 - 21:40 (JUNIOR) HIGH SCHOOL & ADULT CLASSES
- 21:40 - 22:00 COACHING TIME
- 22:00 END OF THE DAY

## COMPANY EVENTS

### REGULAR CURRICULUM PRACTICE



### ANNUAL TEACHING CONTEST

### BARBECUE



### SPORTS CAMP